

# Lely Golf Estates

## President's Corner

Dear Lely Golf Estates Homeowners,  
I would like to introduce myself, as I have not had the chance to meet many of you yet. My name is Michael Turner and I live on Pinehurst Circle with my wife, Farron, and our eight-year-old Wheaten Terrier, Mya. Prior to my back surgery last April, I was a Master BMW Technician, but now working from home assisting other technicians from around the country and Canada diagnosing and working on BMWs and Mini Coopers. With that being said, I have acquired some extra time in my once busy schedule and was asked to join the Board.

After holding a seat in Pinehurst Estates for one year, I decided to run for president to help guide the board in a fresh direction, while contributing new thoughts, concerns, and solutions regarding our amazing neighborhood. We live in a great community, and I would like to see that continue for future generations. While holding this title, my main goal is to advocate community involvement and get more of your voices heard, as our community is made up of many resourceful, knowledgeable, and talented individuals and families. STRENGTH IN NUMBERS. I, and the rest of the current board members, look forward to helping you as our neighbors in any way we can.

Feel free to contact me at anytime [MCTurner89@gmail.com](mailto:MCTurner89@gmail.com)

## Secretary's Report

It was nice to see many of you in person at our Annual meeting. The 2022-2023 Budget was approved. Some of you were concerned with the American Property Management Company Embezzlement which was in the news. We the Board want to reassure you that we have several procedures to prevent this from happening to us. The HOA has a General Liability and Crime and Cyber Liability Insurance through Brown & Brown Insurance to protect us.

Our Treasurer and President work closely with the accounting department at Anchor Associates. They also have safeguards in place to protect us and vendors, making sure all their clients have the required insurance coverages that comply with Florida State statutes and that there is not just one person handling accounts receivable and accounts payable. At the end of each accounting period, they rotate their staff. If you have any questions regarding our coverage or their procedures, you can contact Brad Phelps at Anchor Associates.

**President:** Michael Turner  
**Vice President:** Gerald Cusack  
**Sec / Treasurer:** Laura Mann

### Board Members

#### Unit 1 Doral

Gino Cretella  
Teddy Collins  
Brian Smith

#### Unit 2 Big Springs

Sheldon Gofberg  
Brenda Hamilton

#### Forest Hills

Linda Jorgensen  
Lisa McGarity

#### St. Andrews East

Nancy Wojcik  
Gerald Cusack

#### St. Andrews West

Todd Schilling  
Daniel Denis

#### Pinehurst Estates

Thomas Weger  
Laura Mann  
Michael Turner

#### Property Manager (Anchor Associates)

Michelle Zambelli  
239-649-6357

[michelle@anchormanagers.com](mailto:michelle@anchormanagers.com)

### 2022

#### Board Meetings 6:00PM

April 12

May 10

June 14

August 9

September 13

October 11

November 8

December 13

January 10, 2023

You can also attend every  
meeting via Zoom.

To log on to the meeting you can go to [www.zoom.com](http://www.zoom.com) and enter Meeting ID 239 649 6357. The Passcode is: anchor

### **Your HOA (a little bit of behind the scenes)**

Your Homeowner's Association (HOA) Board, with the help from of our property management company, Anchor Associates are working with homeowners, Municipal Special Taxing Unit (MSTU), several Collier County departments such as Zoning, Traffic, Road Maintenance and Storm Water Management so our community can remain safe and enjoyable.

When our community was created the lifestyle and Florida State Statutes were very different from today. The Board and our Property Manager, Michelle Zambelli are working hard with owners to make sure that your community standards and the value of our homes stay high. In order to keep home values high, when new people are looking to purchase within our community, they are informed that we are Deed Restricted, what key topics are and what our community criterias are.

The Board understands that there may be unforeseen issues that might come up for some homeowners. That said, no one likes to receive a violation letter while also no one likes to look at another property that is not maintained. It is the Board's function to try to incorporate and resolve both in keeping our community beautiful and up to our standards.

Our HOA Governing Documents include our By-Laws and Covenants that run with the land. We are one HOA but have 6 different sections within our HOA: Forest Hills, Pinehurst Estates, Saint Andrews East, Saint Andrews West, Unit 1 and Unit 2. We all have the same By-laws, but each section has their own set of Covenants. The Board, several homeowners, and our attorney are working hard to update our Bylaws and Governing Documents to be on par with current Florida State Statutes as well as the needs of our community. It has been a long process, has led to many re-writes and re-organization of all 6 sections' documents. The Board is looking out for the best interest of our homeowners as the biggest part of this process. The new upcoming amended documents must then be accepted by the majority of the homeowners in each section. An example of this process is the 2021 Amendment to our Documents which prohibit hotel-style renting of rooms or short-term vacation rental of houses (less than 6 months). All six sections voted YES on this change.

We hold board meetings once a month. All members are welcome to attend the Board Meetings via Zoom, as well as joining the Board (if there is an opening in your section) or joining one of the Committees. We always appreciate help. In Closing, don't forget that the Board regularly updates our website [www.OurLely.com](http://www.OurLely.com) and posts critical information on [www.Nextdoor.com](http://www.Nextdoor.com) as well.

### ***Treasurer Reminder***

The Annual Assessment for 2022 - 2023 is \$100.00 per lot. Invoices were sent out February 1, 2022. If you have not received your invoice, please contact Laura Mann/Treasurer or Kathy Frost, Financial Department at Anchor Associate at 239-649-6357 or email [kathy@anchormanagers.com](mailto:kathy@anchormanagers.com).

All payments were due by March 1, 2022. Your prompt payment is greatly appreciated.

After June 1, 2022, all unpaid assessments will be considered delinquent. If your account becomes delinquent the Board will turn your delinquent account over to our collection agency Alliance CAS. If this occurs, you will also be responsible for any additional fees that Alliance CAS charges.

### **Collier County Water Restrictions are in Effect**

- No running irrigation on Friday.
- No irrigation allowed between 10am- 4pm.
- Even number addresses may water on Monday, Wednesday and Saturdays
- Odd number addresses may water on Tuesdays, Thursdays, and Sundays
- These restrictions are in effect whether you have an irrigation well or are using public water.



### **Architectural Review Committee**

**An ARC form needs to be submitted at least 1 week prior for approval before any work can commence!**

The purpose of the ARC application is to:

1. Ensure that the project is allowed by your section's Deed Restrictions & Covenants. Since the Restrictions in each section vary, it is imperative that the project be reviewed prior to any work starting. Your section Restrictions & Covenants are online at [www.OurLely.com](http://www.OurLely.com).
2. Ensure that the proper County permits have been obtained. While many view the permits as just an extra cost, properly permitted work is inspected to make sure it's "up to code" keeping your family safe.
3. The application also calls for proof that the contractor is licensed by the County and that it has current Liability and Workman's Comp. Insurance. If you think this is a minor thing, just ask someone who has had an un-insured worker injured on their property!

When submitting an application, the ARC asks for as much detail as possible. If it's a project, such as a new walkway or driveway, a detailed diagram is a required. Many owners use the Contractor's plans that will be submitted for the County Permit. The Contractor's license and insurance information must be included when you submit the application.

Key Points / Examples that need an ARC Form:

- House Paint Colors
- Pavers, Patios, Ponds, Driveway and Sidewalk changes
- Pool Enclosures
- Mailboxes / Lamp Posts
- New Windows
- Roofing
- Landscaping (Major Changes, not flowers / annuals)

**ARC Forms are Required!!**

### **Important Phone Numbers**

**All Emergencies  
911**

**Non-Emergency**  
Collier County Sheriff's  
Office  
239-252-9300

**Code Red**  
866-419-5000  
"Code" **RED** is used to send emergency communications to residences such as evacuations for hurricanes, wild fires, or any vital information involving the public's safety."

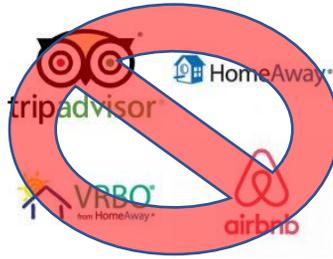
To register go to:  
<https://www.colliersheriff.org/my-ccso/communications/code-red>

**Code Enforcement:  
239-252-2440**

Complaints can be made on-line  
<https://www.colliercountyfl.gov>

**Animal Services Domestic**  
(239) 252-PETS

**Short Term  
Vacation Rentals  
are  
Prohibited!**



**You must file an  
Application for  
any Long Term  
Rental!**

No lease may be for a term of less than six (6) months and no Home may be rented more than two (2) times in any calendar year. No lease may be for a period of more than one (1) year and no option for the tenant to extend or renew the lease for any additional period shall be permitted. However, the Board may, in its discretion, approve the same lease from year to year, but no automatic renewals are permitted. All new leases or a renewal of existing leases must have an owner submit an application to the board at least 20 days before the date of occupancy or when the lease expires for the current tenants. No subleasing or assignment of lease rights by the tenant is allowed. Absolutely no renting of rooms within a house is allowed. The Board will send out fines for non-adherence.



#### **PET OWNERS**

Please be considerate of your neighbor's property and clean up after your dog. As per **Florida Statute pets must on a leash at all times.**

- Pets may not run at large.
- Pets may not chase, run after, or jump at vehicles or bicycles using the right-of-way; and may not snap, growl, snarl, jump upon, or threaten persons using the right-of-way.
- Pet feces must be immediately removed and properly disposed of.
- Pets may not create a sanitary nuisance on public or private property.
- Pets may not make noise that is offensive and of such a continuous duration of time that it creates a nuisance.

#### **License and Vaccinate Your Pet**

- Dogs, Cats, Ferrets over 4 months old must have a current rabies vaccination
- Dogs and Cats over 4 months old must have a valid County License (to be renewed annually)

#### **Proper Animal Care**

- Pets must be provided with adequate shelter, a sufficient quantity of good and wholesome food and water, exercise and fresh air.

### **Hurricane Season**

**Hurricane Season is approaching (June 1 – November 30)**

**Please make sure if you are not residing during Hurricane Season that you have someone else available to put up your shutters in case of a hurricane approaching.**

### **Mailbox and Lamppost**

Pictured is the Association approved mailbox and lamppost.

Every home except in Unit 1 is required to have an Association approved mailbox and lamppost at the street property line. The mailbox and lamppost must be black and on one post. The light is required to be illuminated nightly from dusk to dawn, with a white or clear bulb of at least 60 watts (800 Lumens)

Replacement parts and installation services:  
Community Specialties (239) 300-3807  
or any License and Insured Electrician



### ***Landscaping Reminders***

Please make sure your landscaping is nicely trimmed and neat. All the brush, dead trees and overhanging bushes should be removed from the yard and placed curbside for pickup on Mondays. If not, please make arrangements with your landscaper to remove debris.

According to our documents under article IV "All homes must have an irrigation system which is designed to irrigate the entire landscape portion of the lot and landscaped edge of street right – of-way immediately abutting the lot."

Your property's irrigation system should be in good working order and your lawn should be watered frequently to prevent browning and drying out. This is very important especially during the dry season.

Check irrigation system often to make sure it is in working order. Best time to water lawn is early morning.

### **Trash and Garbage**

Except on collection days, all containers should be kept within your garage or hidden from view.

Garbage is collected on Mondays and Thursdays. Containers should not be placed at the curb **before 6:00pm** the day before collection. All empty containers must be removed from the curb as soon as possible.

### **Recycling, Bulk Pick Up & Yard Waste**

These items are picked up on Monday only. Do not place items at the curb before 6pm Sunday.

For locations of Recycling Drop-off Centers and Landfills visit [www.colliergov.net](http://www.colliergov.net) : Solid Waste Management Division



### Help the Board / Open Seats

The Board of Directors still has open seats in some of our neighborhood sections. A successful board works best with your volunteer help, participation and input.

- Forest Hills 1 Seat
- St. Andrews East 1 Seat
- St. Andrews West 1 Seat
- Unit 2 Big Springs 1 Seat

### Hearing Committee Volunteers

The board is also looking for volunteers to be on the Hearing Committee. Members who are not on the Board or related to a member on the Board can volunteer. For more information please look under Article XXII Remedies in your documents. If you are interested please contact Michelle at Anchor.

[www.OurLely.com](http://www.OurLely.com)

Find all the Information on our website

- Forms
- Newsletters
- Important Notices
- Board Meeting Minutes
- Rules and Regulations
- Information for Realtors / Buying and Selling



### Newsletter as a Hardcopy?

If you want to continue getting a Newsletter as a Hardcopy in paper format, please tear off this slip and email or hand it over to any of our board members or mail it to:

Michelle Zambelli, CAM  
Anchor Associates, Inc.  
2340 Stanford Court  
Naples, FL 34112

Name Homeowner: \_\_\_\_\_ Address: \_\_\_\_\_