## Lely Golf Estates Homeowners Assn. Rules Reference Guide

As a homeowner & member of the Lely Golf Estates Homeowners Association (HOA), you, your tenants and guests are bound to abide by the Covenants, Bylaws and Article of Incorporation of our community. Remember that the Covenants vary from section to section and are subject to change.

Violators will be notified by the Property Manager. If the violation is not corrected promptly or is repeated, you will be fined by the HOA. Some common violations are enforced by Collier County Code Enforcement in accordance with their policies and procedures

The following are the most common violations resulting in fines:

- Homeowners must notify the HOA when planning to sell or rent their property. New owners & renters must acknowledge that they are aware of and that they will abide by the Covenants, Bylaws and Article of Incorporation of the HOA prior to the Transfer/ Rental Agreement being approved. "For Sale" signs and "Take One" receptacle are allowed. Check your Covenants for restrictions.
- Prior to any changes to the exterior of your home (ie: exterior painting, replacing the roof, structural changes including additions & driveway replacement) you must have approval from the HOA through its Architectural Review Committee. You must submit a request via our Property Manager no later than 14 business days prior to planned commencement date. The Alteration & Modification Request form can be found on our website. Once approved there can be no changes in regards to materials being used, color(s)\*\* or the scope of the work. If work commences prior to or without approval, or the homeowner makes changes which violates the approved request, fines will be imposed by the HOA. The Collier County Code Enforcement and/or Building Department will be notified of any work performed without County required permits.
  - \*\* The Sherwin-Williams "Suburban Traditional and Southern Shores & Beaches" are the ARC guideline palettes.
- With the exception of Unit 1, all homes must have a HOA approved single post lamp & mailbox combination both black in color. The lamp shall have a white or clear bulb of no less than 800 lumens (60 watts) which is required to be illuminated nightly from dusk to dawn. Unit 1 allows a mailbox only on a post at the street. All posts, lamps & mailboxes must be kept clean/painted and in working order. House numbers should be displayed on both sides of the mailbox.

- Parking: No commercial vehicles, or vehicles with exterior advertisement, boats or trailers of any type are permitted to be parked on your LOT. They must be garaged or within an approved screened area so it is not visible from the street or an adjoining lot. There is no parking permitted by any type of vehicle, trailer or boat on any lawn. There is no overnight parking permitted on any right of way (street). Any vehicle parked in the driveway must be registered, displaying valid registration plate assigned to that vehicle and be operational (CCO).
- Lawns, shrubbery and other landscaping must be kept neat and well maintained. (CCO). Homes must have a working irrigation system, regularly used to maintain the landscape.
- Exterior surfaces & paint must be good condition and free from well water irrigation stains. Tile roofs must be kept clean by pressure washing as needed. Garage doors must be closed when not in use.
- Fences are allowed in Unit 1 with the proper permits from the County and ARC approval. There are only 3 types of fences that can be installed. Existing fences must be maintained in good condition.
- Garbage & Recycling: Containers are to be placed at the curb the night before or on scheduled pick-up days only. On all other days, the containers are to be stored in a place not visible from the street- ie: inside the garage or alongside the home behind shrubs or screening.
- Yard Waste & Bulk Items: Are to be placed at the curb <u>no earlier than the night</u> <u>before scheduled pick up days.</u> If the county refuses an item, the homeowner must remove it from the curb area and dispose of it within 24 hours.
- Dumpsters, "Bagsters" & Portable Storage units (Pods): These 3 items require approval from the HOA to be on your property. Dumpsters are allowed for 3 weeks. "Bagsters" & Pods for 1 week. Contact our Property Manager for approval and further information.

Please refer to the Lely Golf Estates Covenants & By-Laws applicable to your section for additional restrictions & administrative information. They are posted on our website: www.OurLely.com

Questions? Contact our Property Manager or your unit/neighborhood HOA Board member